

G2L GDPR

G2L Apps, are high-performing team software platforms (“the **Platforms**”), are a product of G2L Unity Limited (“the **Company**”). This privacy policy will explain your data protection rights when we collect data from you when you use the Platform..

consent

Registration and use of the Platform determines that you have agreed to the terms of this policy and your user Terms of Service. In doing so, you are granting consent for the storage of your data.

Privacy by Design

The Company works with a Privacy by Design policy across all accounts, regardless of jurisdiction. The Company takes into account technical innovations, the cost of implementation and the nature, scope, context and purposes of processing your data as well as the risks of varying likelihood and severity of your rights and freedoms by the processing of your data.

The Company determines the means for processing and at the time of the processing itself, implements appropriate technical and organisational measures, such as pseudonymisation, which are designed to implement data-protection principles, such as data minimisation, in an effective manner and to integrate the necessary safeguards into the processing in order to protect your rights.

The Company has implemented appropriate technical and organisational measures for ensuring that, by default, only personal data which are necessary for each specific purpose of the processing are processed. This obligation applies to the amount of personal data collected, the extent of its processing, the period of its storage and its accessibility. In particular, such measures have ensured that, by default, personal data is not made accessible without the individual’s permission.

The Platform harnesses the security and hosting capabilities of the TX Data Center in Houston, United States of America and the UT data center in Provo, United States of America – through the Hosting Company “HostGator”. HostGator has been GDPR compliant since May 25th, 2018. For more information about Hostgator, visit: <https://www.hostgator.com>

what are your data protection rights?

The Company would like to make sure you are fully aware of all of your data protection rights. Every user is entitled to the following:

The right to access

You have the right to access your data. By logging into your account, you are able to view all your personal data stored – for example, your name, email address. You also have the right to request the Company for copies of your personal data. We may charge you a small fee for this service.

The right to rectification

You have the right to request that the Company correct any information you believe is inaccurate. You also have the right to request the Company to complete information you believe is incomplete.

The right to erasure

You have the right to be forgotten and your data erased. By logging into your account, you are able to delete your personal data permanently. You also have the right to request that the Company erase your personal data, under certain conditions.

The right to restrict processing

You have the right to request that the Company restrict the processing of your personal data, under certain conditions.

The right to object to processing

You have the right to object to the Company's processing of your personal data, under certain conditions.

The right to data portability

You have the right to request that the Company transfer the data that we have collected to another organisation, or directly to you, under certain conditions. Additionally, some data, such as your profile, may be reproduced in PDF format and used elsewhere in other environments.

How to make a request

If you make a request, we have one month to respond to you. If you would like to exercise any of these rights, please contact us.

Email

info@g2l.uk

Subject: Data Enquiry

Mail to

Attention: Privacy Compliance Office

G2L Unity Limited

16 Fenland Road, Wisbech Cambs, PE13 3QB

how do we manage data breaches?

In the highly unlikely event of a data breach, you will be contacted without undue delay. The Company constantly monitors for breaches and hacks and has a policy of giving full disclosure within 72 hours. Should you become aware of a data breach, you should inform us immediately.

Email

info@g2l.uk

Subject: Notice of Suspected Data Breach

marketing

The Company would like to send you information about its other products and services that we think are relevant. If you have agreed to receive marketing, you may always opt out at a later date. You have the right at any time to stop the Company from contacting you for marketing purposes. If you no longer wish to be contacted for marketing purposes, please click "unsubscribe" at the bottom of any marketing email you've received.

cookies

The Platform uses cookies and similar technologies to collect and use data (as detailed below). By continuing to use the Platform, you are agreeing to the use of cookies and similar technologies for the purposes described in this policy.

The Company uses four primary Cookie technologies: What are cookies?

A cookie is a small text file placed onto your device that enables the Platform's features and

functionality. Any browser visiting the Platform may receive cookies from the Company.

What types of cookies do you use?

The Company uses two types of cookie: persistent cookies and session cookies. A persistent cookie may help us recognise you as an existing user, so it's easier to return to the Platform and resume your interaction. A persistent cookie stays in your browser and will be read by the Platform when you return. Session cookies last only as long as the session, usually the current visit to the Platform.

What are Pixels?

A pixel is a tiny image that may be found within web pages and emails, requiring a call, which provides device and visit information, to our servers in order for the pixel to be rendered in those web pages and emails. We use pixels to learn more about your interactions with email content. Pixels can also enable us and third parties to place cookies on your browser.

What is Local storage?

Local storage enables a website or application to store information locally on your device(s). Local storage may be used to improve your user experience, for example, by enabling features, remembering your preferences and speeding up site functionality.

Other tracking technologies

We may also use other tracking technologies for similar purposes as described in this section. References to similar technologies in this policy includes pixels, local storage, and other tracking technologies.

What do we use these technologies for?

Authentication

We use cookies and similar technologies to recognise you when you visit the Platform. If you're signed into the Platform, these technologies help us show you the right information and personalise your experience in line with your settings. For example, cookies enable the Platform to identify you and verify your account.

Security

We use cookies and similar technologies to make your interactions with the Platform faster and more secure. For example, we use cookies to enable and support our security features, keep your account safe and to help us detect malicious activity and violations of our Terms of Service policy.

Preference, features and services

We use cookies and similar technologies to enable the functionality of the Platform, such as helping you to fill in forms on the Platform more easily. We also use these technologies to remember information about your browser and your preferences. For example, cookies can tell us which language you prefer and what your communications preferences are. We may also use local storage to speed up site functionality.

Performance, analytics and research

Cookies and similar technologies help us learn more about how well the Platform performs in different locations. We or our service providers use these technologies to understand, improve, and research products, features and services, including as you navigate through the Platform from other sites, applications or devices.

changes to our privacy policy

The Company keeps its privacy policy under regular review and places any updates on this web page.

how to contact us

If you have any questions about Our Company's privacy policy, the data we hold, or you would like to exercise one of your data protection rights, please do not hesitate to contact us.

Email

info@g2l.uk

Subject: terms of use

Mail to

Attention: Privacy Compliance Office

G2L Unity Limited

16 Fenland Road, Wisbech, Cambs, PE13 3QB

how to contact the appropriate authority

If you have attempted to contact us and believe we have not addressed your concern in a satisfactory manner, you may wish to report a complaint. You may contact the Information Commissioner's Office via their website:

<https://ico.org.uk>